

Administration of  
U.T of Dadra & Nagar Haveli and Daman & Diu,  
Directorate of Medical & Health Services

No. MS/VBCH/EST/2011/238/ 1172

Silvassa  
Date: 30/11/2024

**ADVERTISEMENT**

Directorate of Medical & Health Services, Dadra & Nagar Haveli and Daman & Diu invites application from eligible candidates for the post of **Data Entry Operator** to be filled on Short term contract basis under Shri Vinoba Bhave Civil Hospital. The application should reach the undersigned on or before 11/12/2024.

Sr. No.	Name of Post	No. of Vacancy	Age	Qualification	Consolidated Salary per month
1	Data Entry Operator	01	Not Exceeding 30 years	1. Graduate from recognized Institute/University 2. Skill test on Computer English typing @35 w.p.m (Time allowed - 10 minute)   (35 w. p.m.correspond to 10500 KDPH/9000 KDPH on an average of 05 key depressions for each word. 3. Basic Knowledge in Computer	Rs. 16400/-

Eligible and desirous candidates may forward their applications in the prescribed format (download from website) at Shri Vinoba Bhave Civil Hospital, Silvassa, Dadra and Nagar Haveli, Silvassa-396230, with one set of attested photocopy of educational qualification and experience certificate. *Details regarding eligibility, Recruitment rules, Salary details and the prescribed format of application are available on the official website: [www.dnh.gov.in](http://www.dnh.gov.in) or [www.vbch.dnh.nic.in](http://www.vbch.dnh.nic.in)*

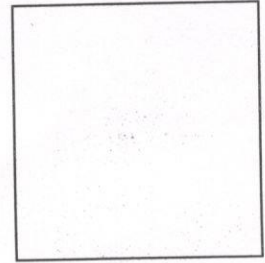
**Note:**

1. No TA/DA will be paid to the candidates for attending the interview.
2. Application will be summarily rejected if found deviant from the prescribed format and required criteria without assigning any reason
3. The Director, Medical & Health Services, DNH&DD reserve the right to terminate the selection process without assigning a reason.

Contact No.(0260) 2642940  
Website: [www.dnh.gov.in](http://www.dnh.gov.in) & [www.vbch.dnh.nic.in](http://www.vbch.dnh.nic.in)  
E-mail: [est.dmhs@gmail.com](mailto:est.dmhs@gmail.com)

  
Consultant  
Medical & Health Service  
DNH&DD

APPLICATION FORM  
DIRECTORATE OF MEDICAL & HEALTH SERVICES  
SHRI VINOBA BHAVE CIVIL HOSPITAL, SILVASSA  
UT OF DADRA & NAGAR HAVELI AND DAMAN & DIU



Name of Post applied for.....

Name of candidate (in block letters) .....

Father's name: .....

Address for communication:

.....  
.....  
.....  
.....

Phone no. : ..... Mobile No.....

E\_mail address : .....

Date of birth: .....(attested copy of valid Proof should be enclosed)

Age (as on 29 / 11 / 2024) Years..... Months ..... Days.....

Category : ST/ SC/ OBC / Others (attested copy of valid Proof should be enclosed)

Domicile of D&NH : Yes / No. (attested copy of Domicile Certificate issued by Mamlatdar,

Language Known : .....

Date of birth: .....

**Educational Qualification :**

Academic	Name of School/College	Board/ University	Stream/ Special Subject	Year of Passing	Grade/ Percentage
S.S.C					
H.S.C					
Graduation in					
Post Graduation in					
Any other Please specify Educational Qualification					

**Work Experience :**

Sr. No.	Designation	Organization	Duration			Nature of Duties
			From	To	Total Exp.	

I hereby declare that all the statements made by me in the application form and information sheet are true and complete to the best of my knowledge and belief. I also understand that in case, any of my statements is found untrue during any stage of recruitment and thereafter, I shall be disqualified for the post applied for and I shall be liable for any penal action.

Date:

Place:

Signature of candidate

- Attested Copies of Relevant Certificate / Documents should be attached along with application Form
- Incomplete or Unsigned Application will be rejected