

Administration of  
U.T. of Dadra & Nagar Haveli, Daman & Diu  
Office of the Chief Medical Officer  
Medical & Public Health Department

No.DMHS/P&T/2025-26/4312

Silvassa.

Date: 23 /12/2025

## PUBLIC NOTICE

This is to inform the general public and all concerned, including patients and their legal representatives, that the NAMO Hospital, Silvassa, intends to destroy its old medical records as part of its retention out policy.

The weeding of old records would be as per the Office Memorandum No.A.12034/3/2014-MH-II/MH-1, dated:28/10/2014 of Government of India, Ministry and Health & Family Welfare, New Delhi.

Sr. No.	Nature of Record	Documents in MRD approved for weeding out
01.	Old Medical Records / Documents/ Registers of OPD & IPD Cases	from 1 <sup>st</sup> January 2021 upto 31 <sup>st</sup> December 2022

Notify that in case any member of the public or a patient or his/her legal representative or any authority.

- \* Desire a copy of any of these records or
- \* Needs any information contained therein or
- \* Hold any stake/interest whatsoever in the contents of these records in question may contact the office of the Medical Superintendent within a period of 30 days of publication of this notice.

In case no objection is received within aforementioned period of 30 days, the above mentioned records will be destroyed forth with, on any date as deemed suitable by the undersigned. No correspondence will be entertained regarding the matter after the period of 30 days of publication of this notice.



*SLM*

*Chief Medical Officer*  
Medical & Public Health Department  
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Copy to :-

- 1) Information & Publicity Department, Daman for wide publicity in Newspapers.
- 2) Information Technology Dept., D&NH, Silvassa with a request to publish in Website.
- 3) Website In-charge, NAMO Hospital, Silvassa to publish in Website.